

**TOWN OF WHITE BLUFF
WHITE BLUFF, TENNESSEE
DIGITAL SIGN BID SPECIFICATIONS**

The Town of White Bluff is interested in purchasing a double-faced electronic messaging center (EMC). Display area to be at least 5'3" X 6'5". Resolution pixels should be 16mm or greater. Single pole installation in concrete foundation with a faux stone pole cover. The purpose of the sign is to keep the citizens informed of Town business and local events. Ease of use and remote sign management will be a consideration. It is the intent of these specifications to describe and state minimum requirements for the sign. Bids submitted not meeting these minimum requirements will be subject to rejection. The Town of White Bluff reserves the right to reject any and all bids, to waive any and all informalities, to disregard all non-conforming, non-responsive, unbalanced, or conditions bids, and to accept the bid deemed to be in its best interest.

The following are intended as guidelines, all equivalent or comparable signs will be considered. Please submit a separate bid packet for each different comparable sign.

Bidders must fill in **ALL BLANKS** and return all pages with completed bids to the Town of White Bluff.

Bidder must be State Licensed and Insured.

Answer **YES** if sign meets or exceeds specifications and **NO** if sign does not meet specifications and exceptions are taken. Any exceptions taken must be explained in written detail on bidder's letterhead and attached to the bid submitted.

Bidder must attach a copy of factory warranty for any submitted sign.

GENERAL SPECIFICATIONS

	YES	NO
Electronic Message Center		
Display area 5'3" X 6'5" or greater		
Resolution pixels 16 mm or greater		
Single pole installation in a concrete foundation		
Faux stone panel pole cover		
Remote sign management		

OTHER GENERAL SPECIFICATIONS

- A. Standard sign equipment not mentioned is to be included.
- B. Successful bidder must be capable of performing own warranty work with bidders' own maintenance department.
- C. EMC other than new, unless specified, will not meet specifications.

FINANCING

Bid is for cash purchase.

INSTALLATION

Electronic Message Center to be installed at the following address:

Town of White Bluff
52 Graham St
White Bluff, TN 37187

Bid price should be all inclusive including all labor, taxes, installation, software and required updates, personnel training and equipment for operation of the EMC.

Bid price is guaranteed for sixty (60) days after being opened by the Town of White Bluff.

Completed bid packet should be put in sealed envelope, clearly marked "Bid Packet for Electronic Message Center" and delivered to the following address by 2:00pm, Monday, August 19, 2024.

White Bluff Town Hall
52 Graham Street
White Bluff, TN 37187

Multiple bids (different sign and/or resolution than specs) are welcomed but should be submitted separately.

Bids will be publicly opened and read at 2:00pm, Monday, August 19, 2024, at White Bluff Town Hall.

**TOWN OF WHITE BLUFF
WHITE BLUFF, TENNESSEE
BID FORM**

**Double-faced electronic messaging center (EMC) Size to be a 5'3" X 6'5" or larger.
Resolution pixels 16mm or greater. Single pole installation in concrete foundation with a
faux stone pole cover**

TO: Town of White Bluff

We, the undersigned, propose to furnish the electric message center (EMC) listed below and guarantee that if we are awarded the bid, we will furnish this (EMC) in accordance with the attached specifications.

Note: Bidders must fill in ALL BLANKS for bid to be considered valid.

YOU MUST SPECIFY THE EXACT ELECTRONIC MESSAGE CENTER
(Enclose brochures/description documents if needed)

DETAILED SIGN DESCRIPTION

TOTAL CASH BID: \$ _____

ESTIMATED INSTALLATION DATE: _____
INSTALLATION DATE IS AN IMPORTANT CONSIDERATION

NOTE: Any exceptions to the minimum bid specifications will be explained in writing on bidder's letterhead and attached to this form.

BID INFORMATION IS GUARANTEED FOR SIXTY (60) DAYS AFTER BEING OPENED BY THE TOWN OF WHITE BLUFF

Authorized Signature Name of Firm

Printed Name of Signee Address

Date City, State, Zip

Phone Number Email Address

**TOWN OF WHITE BLUFF
WHITE BLUFF, TENNESSEE
CONTRACTOR DRUG-FREE WORKPLACE AFFIDAVIT**

STATE OF _____

COUNTY OF _____

The undersigned Affiant, after being duly sworn, states the following:

1. He / She is the principal officer of _____ (The “Company”) and has personal knowledge of the matters referred to in this affidavit.
2. The Company has submitted to bid The Town of White Bluff of Dickson County, Tennessee for installation of digital signage.
3. The Company submits this Affidavit pursuant to T.C.A. § 50-9-101, which requires each employer with no less than five (5) employees receiving pay who contract with the state or any local government to provide services to submit an affidavit stating that such employer has a drug-free workplace program that complies with Title 50, Chapter 9, of the Tennessee Annotated Code.
4. The Company is in compliance with T.C.A. § 50-9-101.

Further affiant saith not.

Principal Officer

STATE OF _____

COUNTY OF _____

Before me personally appeared _____, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this _____ day of _____ 20_____.

Notary Public _____

My commission expires: _____