



**RESIDENTIAL TRASH COLLECTION
DOCUMENTS AND SPECIFICATIONS**

2024

PURPOSE

The Town of White Bluff ("Town") desires to provide curbside trash pick-up, within defined parameters, to its residents. The specifications listed below define the scope and parameters of the bid.

BID SPECIFICATIONS FOR TRASH COLLECTION

Contractor (also referred to as municipal garbage collector) will furnish a sufficient number of vehicles with a driver for each, to collect and dispose of all garbage (also referred to as trash or municipal waste herein) within the municipal limits of the Town of White Bluff. All vehicles will be of a type suitable for the collection of garbage, sanitary and of leak proof construction. The vehicle beds will be constructed of impervious materials, which are easily cleanable and so constructed that there will be no leakage of liquids. All vehicles will have closed beds or coverings that will prevent the scattering of garbage. All equipment shall meet the standards promulgated by the State of Tennessee Health Department, as well as any other applicable agency.

Contractor will pay all license, insurance, maintenance, fuel, salaries, and employee expenses.

All garbage accumulated within the municipal limits will be collected, conveyed, and disposed of under the supervision of the Town. Residents will receive trash pickup once a week by Contractor. Contractor will furnish a written schedule of routes and days of collections by June 1 of each year for approval by the Town.

As soon as any vehicle is loaded, the load will be taken from the Town to an appropriate and designated place of disposal.

Where alleys are used by the municipal garbage collectors, containers will be placed on or within six feet (6') of the alley line in such a position as not to intrude upon the traveled portion of the alley. Where streets are used by the municipal garbage collectors, containers will be placed adjacent to and back of the curb, or adjacent to and back of the ditch or street line if there is no curb, at such times as will be scheduled by the Town for the collection of garbage. As soon as practicable after such containers have been emptied, they will be removed by the owner to within, or to the rear of the premises and away from the street line until the next scheduled time for collection.

Contractor will comply with all federal, state, and Town laws, rules, and regulations relative to the collection and transportation of garbage.

Contractor will furnish a yearly performance bond or irrevocable standby letter of credit in the amount of the contract.

Contractor will provide compensation insurance for drivers and all other employees in accordance with the Workman's Compensation Statutes of the State of Tennessee. Contractor will furnish evidence of a worker's compensation policy for each year of the contract.

Contractor will carry public liability insurance in the face amount of one million dollars (\$1,000,000.00). Such policy will name the Town as an additional insured. Contractor will indemnify and hold the Town harmless from any and all claims for damages or personal injuries caused or alleged to have been caused by the negligence of the Contractor or his/her agents and/or employees.

The Town will pay any landfill tipping fee that may be imposed by the Dickson County Landfill during the contract period.

The contract will commence July 1, 2024, and be in effect for two (2) years. Payments will be made on the first of each month after the first month of the contract period. The contract will automatically be extended for an additional two (2) years unless either party notifies the other in writing 90 days prior to June 30, 2026.

The contract will also include refuse and garbage collection service for any area newly annexed by the Town during the period of the contract as long as the newly annexed areas do not exceed ten percent (10%) of the current population of the Town. In the event the newly annexed areas exceed ten percent (10%) of the current population of the Town, the contract may increase a corresponding percentage from the date of final annexation. The current population of the Town shall be defined as the number of certified residents in the most recent federal or special county-wide census.

The contract will not be assigned or assumed without the written consent of the Town of White Bluff.

The bid form is attached hereto. Each bid must be submitted in a sealed envelope bearing on the outside the following:

The Town of White Bluff Residential Trash Collection Bid
Name of Bidder
Address of Bidder

As a governmental entity, The Town of White Bluff must require all bidders to submit an affidavit with their bid attesting that the Bidder operates a drug-free workplace program that complies with T.C.A. §§ 50-9-101 *et seq.* The Contractor drug-free workplace affidavit is attached to the bid form and must be completed and submitted with bid.

STATISTICAL GUIDELINES

The following statistics are provided for informational purposes only and are approximate in nature. Bidders should perform their own verification procedures when submitting a bid.

- Approximate population of the Town of White Bluff is 3879.
- Approximate number of households within the corporate limits of the Town of White Bluff is 1725.

Source: ACS Demographic and Housing Estimates 2022 / American Community Survey / United States Census Bureau. [https://data.census.gov/cedsci/table?q=white bluff
tn&tid=ACSDP5Y2022.DP05&hidePreview=false](https://data.census.gov/cedsci/table?q=white%20bluff&tid=ACSDP5Y2022.DP05&hidePreview=false)

BID FORM

Date: _____, 2024

Place: White Bluff Town Hall
52 Graham Street
P. O. Box 300
White Bluff, TN 37187

Proposal of _____ (hereinafter called "Bidder"), of

_____ (county and state) doing business as
_____ (corporation / partnership / individual)

To: Town of White Bluff
52 Graham Street
P. O. Box 300
White Bluff, TN 37187

The Bidder, in compliance with its Invitation to Bid for the residential trash collection and having examined the Bid Specifications, hereby proposes to furnish all labor and equipment in accordance with the Contract Documents and at the price stated below. This price is to cover all expenses incurred in performing the work required under the bidding instruments, of which this proposal is a part.

Residential Curbside Trash Pick-up Bid Amount \$ _____

The above price shall include all costs and expenses associated with labor, equipment, overhead, profit, insurance, etc., to cover the finished work of the trash collection for the residents of the Town of White Bluff, TN.

The Bidder understands that the Town of White Bluff reserves the right to reject any or all bids and to waive any informalities in bidding.

The Bidder agrees that this bid shall be good and may not be withdrawn for a period of ninety (90) days after the scheduled closing time for receiving bids.

Respectfully submitted,
_____ (Bidder)

By: _____ (Signed)

Title: _____

Business Address: _____

Telephone: _____

CONTRACTOR DRUG-FREE WORKPLACE AFFIDAVIT

STATE OF _____

COUNTY OF _____

The undersigned Affiant, after being duly sworn, states the following:

1. He / She is the principal officer of _____ (The "Company") and has personal knowledge of the matters referred to in this affidavit.
2. The Company has submitted to bid The Town of White Bluff of Dickson County, Tennessee for residential trash collection.
3. The Company submits this Affidavit pursuant to T.C.A. § 50-9-101, which requires each employer with no less than five (5) employees receiving pay who contract with the state or any local government to provide services to submit an affidavit stating that such employer has a drug-free workplace program that complies with Title 50, Chapter 9, of the Tennessee Annotated Code.
4. The Company is in compliance with T.C.A. § 50-9-101.

Further affiant saith not.

Principal Officer

STATE OF _____

COUNTY OF _____

Before me personally appeared _____, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this _____ day of _____ 20_____.

Notary Public _____

My commission expires: _____